

Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Chief, Plans and Policy Staff

FROM : Chief, Plans and Policy Staff

SUBJECT: S/PP Semi-monthly Reporting to AD/ORE

DATE: 20 April 1949

1. The DAD/ORE has directed that S/PP henceforth will produce a monthly report covering the activities of its three divisions and the Office of the Chief covering periods from the 1st to the 15th and the 16th through the balance of the month.

2. This report should include coverage of the following points:

- a. work completed during the period
- b. work in progress
- c. work projected to be undertaken when opportunities permit
- d. problems arriving out of S/PP operations

3. Will you arrange a meeting with the division Chiefs either individually or collectively and prepare a formula or tentative outline for my approval to be used for the preparation of the first report covering the period 16 through 30 April.

4. [REDACTED] operation will require a somewhat different format than the others. It is my thought that some statistical recapitulation is indicated for his requirements processing operation, namely: number of requirements processed, number pending, and number closed out, etc.

5. On the whole, I believe that the discipline imposed by such an operation will have beneficial effects. I do not wish to let this become a tedious effort, but I believe it is essential to lay before the DAD and the AD/ORE a systematic presentation of our activities, aims and objectives periodically. I would appreciate your comments in this respect.

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Notes & action instituted - [Signature]

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PLANS AND POLICY STAFF

SEMI-MONTHLY REPORT

16-30 April 1949

Section I : Overall

Section II : Analysis Division

Section III: Requirements Division

Section IV : Programs Division

I. Overall (Chief and Headquarters).

a. Work Completed during the Period

(1) Functional Statements and T/O:

The last of a series of conferences between OAD, S/PP, S/Ad and Management resulted in agreement on functional statements for the elements of S/PP and in submission of a modified T/O request.

(2) Liaison Control:

S/PP has processed approximately 25 operational liaison requests during the period of this report. The majority were approved as routine, while three cases were cancelled as being inadvisable until the completion of current liaison policy discussions. A special case involved action on a request by OP-352, Office, Chief of Naval Operations, for sanction of interchange with personnel of certain regional areas. It was resolved by coordination with OCD and ONI to regularize the liaison.

b. Work in Progress

(1) External Research:

Pursuant to directive, Chief S/PP has initiated a series of working conferences of the Assistant Director's Committee for Recommendations regarding External Research. Together with representatives of OO, OCD and OSI, and with the assistance of the CIA members of the Joint CIA-State ER Staff,

Chief S/PP has evolved preliminary definitions of the delineation of areas of responsibility and cognizance. On the basis of these drafts, a working-level agreement will be negotiated and the agreed terms of reference will be made the basis of a recommendation for approval of the Assistant Directors.

(2) NSCID Revisions;

Revised drafts of NSCID #1 and NSCID #3 are being subjected to final review by Chief, S/PP prior to submission to OAD. They will reflect the Director's recommendations as contained in his comments on the Dulles Report.

(3) OSO Orientation of Key Regional Personnel:

Arrangements are being completed for SO orientation of Chiefs and a limited number of key personnel of ORE regional branches. The tentative schedule is for a series of three meetings to be held on 10 May and 11 May.

c. Work Projected

(1) Economic Intelligence:

A plan for analysis of the Economic Intelligence problem has been prepared but not assigned for action in view of recent receipt of a program for economic warfare prepared by the NSRB staff. The ORE plan is now being checked against the NSRB study to insure that the terms of reference are sufficiently broad to encompass the plans for economic warfare.

II. Analysis Division

a. Work Completed During the Period

(1) Revision of CC/C Orientation Manual:

Reviewed, coordinated, and rewrote the portion of the CC/C orientation manual pertaining to ORE.

(2) Survey of USAF Evaluation System:

Examined the new USAF reports evaluation system and prepared a coordinated ORE compendium of observations with respect to conformance for transmittal to USAF.

(3) Revision of ORE OP's :

Revised and issued ORE Operating Procedures No. 6
subject: CIA Comments on

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b. Work in Progress

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(1) Petroleum Intelligence Study

A full scale study of petroleum intelligence is under way. In its present stage it is primarily within the cognizance of Analysis Division although the task force engaged includes Program Division representation and is reporting directly to the Deputy Chief, S/PP. The project has for its purpose the determination of the scope of national intelligence needs with regard to petroleum, survey and development of data exploitational potentialities, recommendation of sharing or centralization of production effort, and related policy and programming factors.

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(2) Illicit Trade Study;

Exploration of the matter of illicit trade between the countries of Western Europe and Eastern Europe, with respect to:

- a. Government units engaged in intelligence activity germane to subject;
- b. Availability from Washington sources of pertinent intelligence information;
- c. Advisability of establishing a coordinating facility for applicable data.

(3) Assessment of Reporting ;

An assessment of the adequacy and effectiveness of reporting regional areas is being devised in the expectation that it may prove a constructive addition to the ORE Monthly Report.

(4) Weather Information Procurement;

A suggestion by one regional branch that more exhaustive weather information be procured is being examined coordinately.

(5) Map Distribution ;

Proposal by Chief, B/Ma in re distribution of unclassified CIA and State maps has been in process. Action is temporarily in suspense pending receipt of further information from Chief, Joint CIA-State External Research Staff.

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(6) Document Disposition:

A reading is being taken of component reactions to an OCD proposal for the disposition of intelligence documents.

(7) Revision of ORE OP's:

a. ORE OP. No. 3, subject: Evaluation, is under revision. At present its completion awaits receipt of further data.

b. Revision of ORE Op No. 21, subject: Dissemination of Working Papers, is suspended pending IPB action in re Working Papers.

c. Under revision is ORE OP No. 11, subject: Support to NSC-4 Program.

III. Requirements Divisiona. Work Completed during the Period

1. Following is a tabulation of the requirements produced by Requirements Division during the specified period:

Contributing Branch	P&P's (Requested Reqs.)	RD's	
G/Ec	18	1	
G/Tr	5	2	
B/Ma	4		
B/LA	3	5	
B/EE	9	15	
B/Ne	4	1	
B/FE	2	8	
B/WE	9	4	
B/Nc	13		
Total ORE	67	36	103
IAC			
USAF	8		
Army	12		
Navy	1		
State	3		
Total IAC	24		127

2. In addition to the activity of Requirements Division as reflected in the above statistics, the Division has arranged interviews, coordinated outside RD's and consulted with branch members concerning problems of liaison for the stimulation of information flow to CIA.

b. Work in Progress.

- (1) Requests for requirements in suspense 28
- (2) Revision of Records System;

Requirements Division presently is revising its bookkeeping to enable it to more accurately reflect activity in the collateral fields cited in paragraph a. (2) above.

IV. Programs Division

a. ~~POS/State Support~~ Work Completed during the Period

POS/State Support:

(1) In response to POS/State list of requirements for intelligence support, Programs Division prepared letter defining the basis and extent of ORE contribution to the work of the Overseas Program Staff.

(2) RDB and ASMB Papers :

Prepared comments, relative to the programming problem, on the Master Plan of the Research and Development Board, and on an interim list of strategic commodities sent to CIA by the Munitions Board.

(3) Intelligence Production Requirements :

Received and analyzed replies of the components of ORE to a previously circulated memorandum requesting lists of intelligence production requirements.

b. Work in Progress

(1) Intelligence Production Requirements :

Final analysis and recommendations concerning intelligence production requirements are being ~~held~~^{delayed} pending receipt of an intelligence production requirements list from EE/USSR Branch.

(2) Operating Procedure, POS/State Support:

Consultations are being held with the Analysis Division preparatory to drafting an Operating Procedure which will implement the provisions of the letter referred to in paragraph a(1) above.

(3) Cities Project:

During this period conferences were held with ORE components to assign research and coordination responsibilities for the various parts of the Cities Project. A conference was also held with Mr. Buford of OIR to explain the project to him and determine the extent to which OIR can help. OIR is to give an answer on or about 3 May 1949.

(4) External Research;

Various conferences were attended with External Research members of the Plans and Policy Staff, and the Assistant Directors' Committee charged with making recommendations concerning the future operations of the External Research Staff. Negotiations ^{by} ~~with~~ the Committee ~~are~~ are still in progress.

(5) International Communism:

Various conferences were held with [REDACTED] of the EE/USFR Branch and other persons in ORE interested in the International Communism problem. Nominations of Branch representatives to the International Communism Group were received during the month and [REDACTED] was informed of their identity. 25X1A9a 25X1A9a

(6) Petroleum Intelligence:

Pro rams Division is participating in the petroleum intelligence study currently in progress, although the

matter at this time involves primarily the activity area of Analysis Division. For a discussion of the terms of reference of the project, see paragraph b.(1) of Analysis^{Division} section of this report.

c. Work Projected to be Undertaken When Opportunities Permit:

(1) Intelligence Production Requirements:

The lists of intelligence production requirements received from the components of ORE were not uniform enough to permit initiation of the programming function as originally planned. Rather than requesting all branches to resubmit amended drafts it has been tentatively decided that the one or two best branch contributions will be exhaustively examined and modified in conjunction with the branches concerned, and negotiated with policy and operational echelons of the government as a test case.

(2) Overt Collection:

Conferences of Chief, S/PP with regard to ~~O~~vert CIA collection were attended and a draft plan proposed for the establishment of overt CIA collection machinery in the field.

(3) Type and Page Format:

Conferences were held with Chief, G/SI concerning the type and page format used in ORE Staff Intelligence publications. G/SI is planning further experiments in an effort to achieve the most effective possible makeup.